

**AFFIDAVIT OF UNDERTAKING
(FOR VARIOUS SKILLS)**

I, _____ of legal age, with Postal Address at _____ and Tel. No. _____ after having duly sworn in accordance with law do hereby depose and say:

1. That I am the lawful employer of Mr/Ms _____ with postal address _____ in _____ the Philippines _____;
2. That I am duly bound to undertake the following to wit:
 - a. To faithfully abide by the terms and conditions of the Philippine Overseas Employment Administration (POEA) Employment Contract entered into by both parties (Annex A);
 - b. To ensure that the passport is in possession of the worker at all times;
 - c. To allow the worker to go on day off at least once a week whenever applicable without any deductions from his/her salary;
 - d. That in case of labor disputes, I also undertake to surrender the worker to the Philippine Embassy/Philippine Overseas Labor Office (POLO), his/her Passport along with other documents and his/her personal belongings and facilitate all requirements for repatriation;
 - e. To repatriate the worker to the point of origin at no cost to him/her;
 - f. To ensure that the salary of the worker is being sent regularly to his/her family without need to demand from her;
 - g. To allow the worker to communicate/talk to his/her family in the Philippines when the need arises;
 - h. To undertake any and all acts that may be necessary and required for the welfare of the worker;
 - i. To pay for the 14-day quarantine and SWAB test of the worker upon arrival in KLIA, Malaysia; and

IN WITNESS WHEREOF I HAVE HEREUNTO AFFIXED MY SIGNATURE TO THIS UNDERTAKING this _____ day of _____, 20____ at the Philippine Overseas Labor Office (POLO), Philippine Embassy, Kuala Lumpur, Malaysia

CONFORME:

(Worker's Name and Signature)

(Employer's Name and Signature)

IC/Passport Number: _____